



## Wisconsin Early Childhood Collaborating Partners

Working Together to Transform Early Childhood Services

<http://www.collaboratingpartners.com>

**Committee Name:** Professional Development

**Submitted by:** Jill Haglund

**Date:** September 6, 2007

**Present:**

WECCP Action Team Members:

Ann Ramminger

Linda Tuchman

Jill Haglund

Linda Leonhart

Linda Hurst

Jane Robinson

Ruth Chvojicek

Dave Edie

Jeannette Paulson

Anne Carmody

Mary Peters

Jane Igen

Others participating:

Lita Haddal

Chris Hambuch Boyle

Paula Wainscott

Patricia Martinez

Vikki Kunstman

AGENDA ITEM	DISCUSSION	ACTION
Opening	Linda Leonhart opened the meeting. Ann Ramminger took notes throughout the meeting.	
Check in	Participants were asked to introduce themselves, to share what motivates them to be involved in PDI, and what are 1 or 2 burning issues you would like to see addressed by PDI. (see list below)	
PDI in relation to WECCP	Jill Haglund led a: <ul style="list-style-type: none"> <li>Review of current draft structure</li> <li>Review of minutes</li> <li>Brief discussion of the structures that were discussed at Action Team in relationship to professional development.</li> </ul>	<ol style="list-style-type: none"> <li>Steering Committee review of structure and desired move to final document.</li> <li>Work through the action team to assure that PDI reflects all the components of WECCP.</li> <li>Future agendas should include topics from the 3 committee areas: Early Learning, Supporting Families &amp; Health Systems (are those the names of the committees?). Ask the other committees to address professional development and then report back to PDI.</li> </ol>
Status and Accomplishments of Current PDI Projects	<p><b>Career Guide:</b> Ann Ramminger reported on the Career Guide as Julia Herwig was unable to attend the meeting. The Career Guide is updated and now on line at <a href="http://www.collaboratingpartners.com">www.collaboratingpartners.com</a></p>	<p>Develop a report to State Action Team Steering Committee to add into binder.</p> <p>Specific action needed:</p> <ol style="list-style-type: none"> <li>Ask Julia to provide a short announcement of the career guide. Participants would send it out on listservs. Make efforts to reach career councils and other professional development plans.</li> </ol>

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	<p><b>Core Competencies and self assessment:</b> Drafts completed and shared with Action Team. Discussion of scope of document and how it could be utilized among and within the different component areas.</p>	<p>2. a. PDI recommends that the core competencies document be approved by the State Action Team (steering committee?) as final. (Including the matrix that shows the aligned core knowledge areas.  b. The Self-assessment will be reviewed again at the next PDI meeting. The rating categories need to be defined (and perhaps different words). Are disabilities adequately addressed. Ann will send the self assessment out electronically so that it can be piloted. Bring comments to next PDI meeting. TEACH counselors will pilot the assessment tool. Share with DPI Regional Licensing Support Centers (Julia), CCR&amp;R (Ann) and instructors of administrative credential and directors supporting group working on accreditation (Jane R).</p>
	<p><b>Leadership/Management Competencies:</b> These are in draft form and need more work.</p>	<p>3. Seeking input on the administrator competencies. Assure that the Registry management competencies are included here. Cross reference with core competencies that reference that administrators need core competencies. Call it a administrator/management competencies (not leadership). Volunteers for a small group include Vikki kunstman, Linda Leonhart, Linda Hurst, Ann Ramminger &amp; Julia Herwig.</p>
	<p><b>Conference Planning Calendar:</b> Jeanette Paulson described the Conference Planning Calendar. It is on <a href="http://www.collaboratingpartners.com">www.collaboratingpartners.com</a>. It will be used as a planning tool to help organize the state system.</p>	<p>4. a. Ruth would like feedback on the use of the calendar  b. Continue to explore how this tool is working and how we can coordinate among the other training calendars. May form a small group at a later time.</p>
	<p><b>5. Intersecting Interests - Annual Forum :</b> Linda Tuchman shared a draft of the January 25, 2008 Intersecting Interests Forum. The focus is on reflecting on your own professional development in order to help others do the same. Next meeting of planning group September 11, 2007, 8:15 - 9:45. DPI room 385 (or phone connection)</p>	

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	<p>6. <b>Strongest Links – Annual Conference:</b> Linda Leonhart talked about the way this conference has developed around economic development. The next state level conference will be April 21, 2008 in Madison and focus on the regional economic development teams. The Northeast region is having a regional economic development summit in Nov 30 in Green Bay.</p>	
<p><b>Discussion and Input on Continuing and Future Work of PDI</b></p>	<p><b>DPI Professional Development Grant (SPDG):</b> Mary Peters share information on the new DPI Professional Development Grant (SPDG). This grant is a birth to 26 special education grant with one of the 4 major “hub” being early childhood including: natural environments, positive social development, transition, early literacy/math, disproportionate representation, cultural competence, retention and recruitment, data based decision making, and building the framework for professional development.</p>	
	<p><b>C3 T/TA System:</b> Jane Ilgen and Jane Robinson described the new C3 T/TA System. This will align the work of the Child Care Improvement Project, Registry, and the Child Care Resource and Referral Agency (new Supporting Families Together. They also talked about the Grow in Quality effort.</p>	
	<p>3. Review current PDI areas of focus:</p> <ul style="list-style-type: none"> <li>• issues identified at check- in</li> <li>• revision or enhancement of</li> </ul>	

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	current priorities	
	4. Collaborative Professional Development System - this discussion will be moved until the next meeting.	
<b>PDI Organization al Details</b>	Meeting notices, minutes, calendar, listserv, website, etc	
<b>Check-Out - Reflections</b>		
<b>Next meeting is 12-6-07</b>	<p>Topics will include:</p> <ul style="list-style-type: none"> <li>• Topics by WECCP committee areas: Early Learning, Supporting Families, Healthy Children</li> <li>• Feedback on prior work: <ul style="list-style-type: none"> <li>• Competencies self assessment -</li> <li>• Administrator competencies</li> <li>• Calendar website</li> </ul> </li> <li>• Collaborative Professional Development System</li> <li>• Updates on: <ul style="list-style-type: none"> <li>• Intersecting Interest</li> <li>• Strongest Links</li> <li>• SPDG</li> </ul> </li> <li>• Review focus areas and structure document</li> </ul>	

Check In Notes: Motivations and Burning Issues

- Keep energy going
- Integrated system of training, on-site TA, and career paths
- Framework to connect EBP
- Take care of those providing training/TA/mentoring and those who provide direct service
- What is next
- Continuum across all ages and settings (tear down silos)
- Common language in staff development
- Other sources of funding
- Tie together best practice for supporting all children

- Increase level of education to raise quality
- Keep PDI focused on child care
- Keep focus on administration and regulations related to those who work directly with children
- Keep big picture in mind regarding professional development
- Honor perspectives and passions
- Importance of cross training
- Importance of life long learning
- Approval process of training, trainers, and TA providers
- Build from existing systems
- Standards and value of professionalism of child care industry
- What where and how of PD (what is available, how to access)
- Focusing on PD at all levels-geographical, topical, etc
- Cross sector planning
- Translating our system to others; business
- Well educated work force